



KyotoClub

PRODUCT REPORT

**Accommodation services with or without the additional
catering service**

Revision 02

6 November 2023

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1. INTRODUCTION

This "Product Report" (hereinafter PR) has been developed within the framework of the eLabel! program (www.multietichetta.it), which operates in accordance with UNI EN ISO 14024:2001 (Environmental labels and declarations - Type I environmental labelling - Principles and procedures) and UNI EN ISO 14021:2016 (Environmental labels and declarations - Self-declared environmental claims - Type II environmental labelling) standards.

The eLabel! program is a voluntary environmental labelling system managed by the Kyoto Club, which acts as the Competent Body (www.kyotoclub.org). The program applies to every good and service. The rules and requirements of the system are defined in the Regulations available on the following website: www.multietichetta.it.

A Product Report is defined in §5 of the eLabel! program Regulations as follows: a document issued by the Competent Body for environmental labelling in which the Environmental Product Criteria are published, indicating the minimum threshold values and the functional product categories, referring to a specific product category.

2. GENERAL INFORMATION

Name	Servizi di ricettività con o senza il servizio accessorio di ristorazione
Competent authority	Kyoto Club, www.kyotoclub.org
Date of publication	6 November 2023
Registration Number	2023/02
This PR is prepared by	Working Group "Accommodation services with or without the additional catering service"
Moderator for PR	Ing. Annalisa Corrado
Public consultation period	21 April 2023 – 21 May 2023
Key Contributors to Public Consultation (Names and Affiliations)	<ul style="list-style-type: none">- Unione Albergatori e Pubblici Esercenti dell'Alto Adige (HGV)- Federalberghi
PR validation	Working Group "Accommodation services with or without the additional catering service" at Kyoto Club
Geographic Area of Reference	Italy
Valid until	6 November 2028
Website for more information about this PR	www.multietichetta.it

Comments on this PR can be addressed to the moderator or the Competent Authority during the validity period.

This document can be modified upon request by any interested party before its natural expiration. The decision to proceed with a revision lies with the Competent Authority.

3. PRODUCT/SERVICE CATEGORY DEFINITION

This PR specifies the requirements for the issuance of an eLabel! for services falling within the definition of “Accommodation services with or without the additional catering service”.

The term “Accommodation services” refers to the paid provision of the overnight stay service in indoor accommodation facilities with adequately equipped rooms with at least one bed as well as private or common sanitary facilities, offered as the main activity to tourists, travellers, and guests.

The term “Catering services” refers to activities involving the preparation, conservation, and administration of food at the facility for on-site consumption or take-away by the final consumer.

If there are additional recreational, or sports services managed by the hospitality provider, they are not considered covered by this PR and its associated certification.

4. PRODUCT/SERVICE IDENTIFICATION AND DESCRIPTION

The service is identified by the trade name of the food and beverage service provider and its address.

5. DECLARED UNIT

The declared unit is one (1) establishment that provides accommodation and, possibly, restoration services, as defined in §3 of this document.

The information on the label must refer to the declared unit.

6. SYSTEM BOUNDARIES AND DEFINITION OF SIGNIFICANT ASPECTS

The system boundaries include all activities conducted within the establishment to ensure accommodation and restoration services, as well as any external activities related to these services that are directly under the responsibility of the facility manager. Examples include:

- Procurement of products;
- Meal preparation and service;
- Indoor climate control;
- Water and energy supply;
- Facility cleaning;
- Waste management;
- Facility maintenance;
- Administrative and hospitality activities

The significant sustainability aspects related to accommodation services with or without the additional catering service are:

- Responsible sourcing of products for the service;
- Responsible use of water and energy resources;
- Promotion and adoption of circular practices;
- Responsible and inclusive management

A table is provided below that links the aspect to the relevant Environmental Product Criteria (EPC) that characterize them.

ASPECT	CRITERION
Service products responsible procurement	Priority proposal for seasonal, short supply chain, and low environmental impact food products
	Use of environmentally preferable service products
Responsible use of water and energy resources	Energy saving technologies and practices
	Use of energy from renewable sources
	Water saving technologies and practices
	Encouraging sustainable mobility systems
Promotion and adoption of circularity practices	Prevention of waste production
	Food recovery practices
	Recycling optimization through the separate collection of waste
Responsible and inclusive management	Responsible management, communication, and inclusion

7. ENVIRONMENTAL PRODUCT CRITERIA (EPC)

For the service category "Accommodation services with or without the additional catering service", ten Environmental Product Criteria (EPC) were identified.

Each **EPC** is defined by one or more **indicators**. Each indicator is assessed based on **metrics**. Each metric can be **mandatory** or **optional** for the purpose of awarding this label.

The right to use the eLabel! for the "Accommodation services with or without the additional catering service" service category is tied to compliance with all mandatory metrics and some of the optional ones, specifically:

- At least two of the metrics 3.1.1, 3.1.2, 3.2.1, 3.3.1, 3.4.1, 3.4.2
- At least one of the metrics 5.1.1, 5.1.2, 5.3.1, 6.1.1
- At least one of the metrics 8.1.1, 9.1.2, 9.1.4, 9.2.1, 9.3.1
- At least one of the metrics 10.4.1, 10.5.1, 10.6.1, 10.7.1,

The **admission threshold** for each EPC is compliance with all the related mandatory metrics.

The eLabel! includes statements regarding the criteria for which the admission threshold has been exceeded.

The 10 EPC, along with their indicators, indicator metrics, and an indication of any mandatory requirements, are listed in Attachment 1 to this document.

This Product Report is valid for 5 years from its approval.

8. ENVIRONMENTAL PRODUCT CRITERIA OF SYNTHETIC LABEL

In the case of using the synthetic label, as provided for in point C of Attachment 4 (Versions and Usage Rules) of the eLabel! program regulations, the three statements should refer to criteria related to three different sustainability aspects.

These criteria must meet the requirements described in §7 and in Attachment 1 of this document.

9. FUNCTIONAL PRODUCT/SERVICE FEATURES

The "Accommodation services with or without the additional catering service" service must be carried out in compliance with all applicable regulations.

10. TEST METHODS

The satisfaction of environmental criteria is verified through the analysis of the documentation indicated for each metric of the indicators in Attachment 1 of this document.

In cases where the company does not intend to request a certified label, the verification will be the responsibility of the Applicant, who will keep a copy of the documentation at the accommodation facility or administrative headquarters.

11. ADDRESSES FOR CERTIFIER

The use of the eLabel! for the "Accommodation services with or without the additional catering service" service category does not require mandatory certification. In the absence of certification, the requirements of the UNI EN ISO 14021:2016 standard (Environmental labels and declarations - Type II environmental labelling) must be adhered to.

The company is obligated to maintain the documentation as specified in §10 of this document until the expiration of the label usage license. It is the right of the Competent Authority or its delegate to carry out inspections of compliance with the criteria, both by accessing the facility and reviewing the documentary evidence.

If the company intends to request third-party certification for their eLabel!, the Certification Body will conduct an assessment of compliance with the required criteria based on Attachment 2 (Certification Procedures) of the eLabel! program regulations.

ATTACHMENT 1 – Criteria and indicators scheme

Please refer to the attached excel file “2023_02 Attachment I Criteria and indicators scheme Rev02.xls”.